

Central Intelligence Agency



Washington, D.C. 20505

OTE 85-6923

27 MAR 1985

Mr. Kenneth deGraffenreid
National Security Council Staff
Room 208
Executive Office Building
Washington, D.C. 20503

Dear Mr. deGraffenreid:

Thank you for agreeing to address our Midcareer Course. The session is scheduled for Tuesday, 9 April, from 9:40 to 10:30 a.m. in the Chamber of Commerce Building, 4600 North Fairfax Drive, Arlington, Virginia.

Please have your top secret clearance certified to Chief, Clearance Division, CIA or call [redacted] for passage. Following receipt of this information, we can make arrangements to give you unescorted access during your visits to the Chamber of Commerce Building.

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The Midcareer Course consists of 30 middle-level professional intelligence officers from all parts of the Agency. They represent a broad range of backgrounds and experience. Most of them have been with the Agency for about 13 years.

A few days before your talk, the training assistant for the course, [redacted] will contact your office to confirm the session and make parking and graphic support arrangements. Should you have any questions before that time, please contact [redacted] the course director, or [redacted]

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Sincerely,

[redacted]

STAT

Director
of
Training and Education

OTE/ITD/PDB/ [redacted]

(22 March 1985) OTE 85-6923 STAT

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